



Rules & Policies

Version: August 2009

www.champion-utah.com

435.652.4025

Registration and Tuition

Tuition is based on a 48-week year. This means that some months you may miss a week due to a holiday, however there will be months when you receive 5 weeks of lessons at no extra charge. The "Parent/Guardian" on the registration form is responsible for all fees for the registered child.

We now operate on an automatic withdrawal system from your bank account. This requires a cancelled check to setup. The monthly transaction will take place on the 5th of each month unless it falls on a weekend or a holiday, in which case it will transpire the following business day. You are required to have an active credit card on file should the auto-withdrawal fail in any way. This system avoids any late fees that may have applied in the past.

There will be a \$10 surcharge if the credit card on file must be charged.

Those who choose to pay monthly via check or credit card will be charged a \$10 processing fee.

An annual registration fee of \$25 is due upon registration and must be renewed each year from the date of origination, regardless if the child attends every month.

There is a two-month minimum commitment upon the registration of any student. This period will begin from the date of the first registered class. Tuition fees will be charged regardless of attendance during this period.

Any checks returned by the bank for any reason will be charged a \$35 returned check fee.

All fees are non-refundable.

Students with past due accounts will not be allowed to participate.

Initial: _____

Attendance

In order to keep the quality of our programs high and tuitions affordable, we do not allow refunds or credits for missed classes, for any reason. This allows us to keep classes small to better benefit each student enrolled. Our primary concern is safety. We reserve the right to limit class size and combine or close smaller classes.

Please help your gymnast arrive to each class on time and ready to participate. Arriving late slows class progression and leaves your child at a greater risk for injury due to inadequate warm-up. Also please arrive on time to pick up your gymnast from scheduled classes.

Each child will be allowed one (1) make-up per month. This make-up must be scheduled with the office and must take place the same month as the missed class. Students who have not scheduled a make-up class will not be allowed to attend the class. Please give the office as much notice as possible when scheduling make-ups.

Initial: _____

Class Withdrawal/Transfers

Notifying the office is required when withdrawing your child from our program for any length of time. You will be charged tuition until we receive this information. There is a mandatory withdrawal/transfer form that must be received by the office 30 days prior to the first of the withdrawal/transfer month. You can find this form in the office or online at our website listed above.

Transferring your student from one class to another also requires filling out the same paperwork with the same 30-day advance notice. Class hopping will not be allowed.

Your account will be charged if you fail to properly withdraw your student from an enrolled class. This policy will be strictly enforced.

Initial: _____

Trial Classes

Champion Gymnastics does allow students to try-out a class before signing up. There is a \$10 fee per student for all trial classes. You can pick up a trial class form in the office or online at our website listed above.

Initial: _____

Gymnast Dress

In order to ensure a safe environment for your gymnast and our coaches, we ask that your gymnast wear the proper attire when participating in classes at Champion Gymnastics. Clothes with buttons, zippers, etc. will not be allowed. No baggy or excessively loose apparel is allowed. No jewelry is allowed. Cubbies are provided for shoes and all other items brought into the gym. You are responsible for all personal property brought into the gym.

Girls – Leotard with or without gym shorts works best. **Hair must be tied back. Hair ties are available in the office at \$.25/tie. You will be charged this fee if we have to tie your child's hair back.**

Boys – Shorts or tight fitting sweats and t-shirt or gymnastics tank top works best.

Initial: _____

I have read and agree to the above listed policies of Champion Gymnastics. By signing and initialing these policies I grant Champion Gymnastics permission to exercise its rights in the enforcement of these policies. I will be notified should any or all policies change in any way. Champion Gymnastics also reserves the right to dismiss any student from enrollment at any time due to justifiable reasons.

Parent/Guardian Signature

Date